



Taunton Municipal Airport Commission  
MINUTES OF MEETING  
March 29, 2023

Commissioners:

Kenneth Gibson - Chairman  
Steve Rogers- Vice Chairman  
Robert Adams  
Jonathan LeMaire  
Craig Foley  
Burton Schriber  
Zena Shivers

Airport Manager: Interim Kenneth Gibson

Treasurer/Secretary Office Manager Sondra LaPlante

Meeting called to order at 7:00 P.M.

**1. Roll call taken:** Kenneth Gibson - present  
Steve Rogers - present  
Craig Foley - present  
Robert Adams - present  
Jonathan LeMaire - present  
Zena Shivers- present

**2. Public Input (was moved before executive session):**

Douglas Cooper- 11 Pawtucket Ave Bristol RI ...He reserved his two minutes to discussing the concerns about the business of the airport.

**3. Airport Engineers: Airport Solutions Group – Craig Schuster**

1. The cool storage and permits on hold
2. The Fuel farm permitting on hold for next year
3. Aeronautical study for Runway 1230 grant will be submit be May 1<sup>st</sup>
4. Made aware to the commissioner there is a IFE fee

**4. ASUS Update-Craig Foley**

1. Met with the FAA and the FMP
2. Waiting for a couple parts
3. Fill in an application for service and wire expectation

**4. Secretary Report – February**

Chairman Gibson entertain a motion to approve the February's Secretary Report  
Vice Chairman Rogers makes motion to approve Secretary Report

The above represents the author's recollection of the meeting discussed and agreements made. Please notify the author of any errors or omissions within one week of issuance, otherwise this record shall stand as an accurate Representation of the meeting.

Zena Shivers seconds motion  
All in favor

#### 5. Treasurer's Report – February 2023

##### February

Monthly Income - \$59,641.32  
Monthly Expenses - \$29,648.03  
Cash Flow \$29,993.29

\*Note for Monthly Expenses that Epic Fuel/ Fuel tank rental was enter at 16,839.77

Current Balance 25 - \$121,271.87  
20 Grants Ledger - \$ 0.00  
22 Grants Ledger  
01 Payroll Acct - \$3,336.50

Vice Chairman Rogers: Motion to approve the Treasurers report pending audit  
Jonathan LeMaire: Seconded  
All in favor

#### 6. Airport Manager's Report:

Chairman Gibson Speaks

1. Runway lights operational
2. Fuel Farm is operational
3. Lineman are preparing a lot of the equipment for grass cutting season
4. Lineman organizing the SRE Building
5. Current AV Gas price is \$6.30
6. Current Jet A Fuel price is \$5.95
7. Down 230 on AV
8. Just under 4,000 Jet Fuel this will be our second truck.
9. Got a lot of Charter companies calling
10. Think about employee off hours

#### 7. Old Business

1. Crosswind lease document update
  1. Rich brings up about an old preconstruction lease which was the lease before they started building
  2. Update as built lease Dan and Charlie went out and measured
  3. Clarify that the first 39,000sq feet was more of guesstimate and was later clarify with an engineer
  4. Been in effect for the whole 20 years is the 42,000sq feet
  5. Crosswind challenging with dates and been over paying in the past
  6. Would like to move forward with the new lease within 60 days

2. Update on American Aero septic system

Move to Executive Session and will be discussed at a later time

Vice Chairman Rogers makes monition to move on to new business

Zena Shivers second motion

All in Favor

## 8. New Business

1. FAA and Avation Lawyer coming down and educating and training airport needs committee  
Vice Chairman Rogers makes a motion  
Vice Chairman Zena Shivers second Motion
2. Abers and Terra hangars had issues with Mass dot not responding so there has been a little delay but they did get back to us and the hangars will be moving forward to the law department.
3. Sondra LaPlante Payout  
Vice Chairman Rogers Motion  
Zena Shivers Second Motion
4. Answering Company  
Jonathan LeMaire makes a motion to approve answer service implementation  
Vice Chairman Rogers Second motion
5. Resumes through city set up we had received 6 resumes and the city is also willing to help assess with the hiring process with Zena and Bob.

Roll Call Vote to go into Executive Session:

Robert Adams - Yes  
Steve Rogers - Yes  
Jonathan LeMaire - Yes  
Craig Foley - Yes  
Kenneth Gibson - Yes

Come out of Executive Session to do Public Input

Another Roll Call Vote to go into Executive Session:

Robert Adams - Yes  
Steve Rogers - Yes  
Jonathan LeMaire - Yes  
Craig Foley - Yes  
Kenneth Gibson - Yes

## 9. Executive

### 11. Adjourn

Vice Chairman Rogers motion to Adjourn  
Zena Shivers second motion

**Next Regularly Scheduled Meeting: April 26, 2023 at 7:00 P.M.** in the Taunton City Council Chambers, 15 Summer Street, Taunton, Massachusetts 02780. Individuals with disabilities who require assistance or special arrangements to attend, please contact the Airport Manager at 508-821-2973. We request that you provide a 48-hour notice so that the proper arrangements may be made.